

Board Meeting Summary, January 2021

Highlights of the monthly Board of Directors' meeting of the Workers Compensation Board of Prince Edward Island

BOARD OF DIRECTORS

Chair

Jim MacPhee

Employer Representatives

Christopher Gillis

Alan MacKinnon

Gail Ellis

Worker Representatives

Nicole McKenna, Vice Chair

Valerie Robinson

Nancy MacFadyen

At the January 28th, 2021 meeting, the Workers Compensation Board of Directors:

- Received a report from the Chief Executive Officer on operational items including:
 - Draft of the Injured Worker Survey
 - 2021 Policy Workplan
 - Covid-19 Operational Plan
 - 2021-22 IT Plan
- Received a Strategic Accountability Report on indicators which included: client measures, financial measures and health care measures.
- Received a monitoring report on the Board of Directors' governance policy on "General Executive Constraint". This policy is monitored annually and provides general direction that all organizational practices, activities and decisions must be lawful, prudent and within acceptable business and professional ethics. Analysis indicates WCB compliance with this policy. (Executive POL-95).
- Received a monitoring report on the Board of Directors' governance policy on "Emergency Executive Succession". This policy is monitored annually and requires the Chief Executive Officer to ensure that not fewer than two other senior managers are familiar with the work of the Board of Directors and Chief Executive Officer issues and processes. Analysis indicates WCB compliance with this policy. (Executive POL-99).
- Received a monitoring report on the Board of Directors' governance policy on "Asset Protection". This policy is monitored annually and provides direction on protection against liability losses, internal controls including purchasing and handling of cash, maintenance of assets and protection of intellectual property, information and files. Analysis indicates WCB compliance with this policy. (Executive POL-96).
- A report on the Safety and Prevention activities from the OHS Division
- Approved amendments to the following policies:
 - POL-04 Access to Worker Claim Information
 - POL-153 Medical Cannabis
 - WC Act (previously approved in October 2019)
 - OHS General Regulations & Fall Protection Regulations

Please note amended policies are available on the Workers Compensation Board's website under "WCB Information: Policy & Legislation".

- Established the next Board of Directors' regular meeting date for March 25th, 2021.