

## Board Meeting Summary, March 2022

Highlights of the monthly Board of Directors' meeting of the Workers Compensation Board of Prince Edward Island

### BOARD OF DIRECTORS

#### Chair

Jim MacPhee

#### Employer Representatives

Alan MacKinnon

Gail Ellis

Krishna Buruggadda

#### Worker Representatives

Valerie Robinson

Nancy MacFadyen

**Regrets** - Nicole McKenna, Vice Chair

At the March 31<sup>st</sup>, 2022 meeting, the Workers Compensation Board of Directors:

- Received a report from the Chief Executive Officer on operational items including:
  - Covid-19 Operational Plan
  - WCB Service Awards – April 20
  - Day of Mourning – April 28
  - Steps for Life – May
  - Governance Summit – June 8 and 9th
- Received a report on “**Treatment of Clients**”. This policy is monitored bi-annually and provides direction to the Chief Executive Officer with respect to services and expectations for clients including such areas as collection, storage and access to information, the need for privacy in dealing with clients, the provision of communication materials at an appropriate reading level of the general population, the requirement that all staff act with integrity and professionalism and the need to provide a complaint process for clients who believe they have not been provided a reasonable interpretation of the policy. Analysis indicates WCB compliance with this policy. (Executive POL- 103).
- Received a monitoring report on “**Staff Treatment**”. This policy is monitored annually and provides an update on the status of development of Human Resource policies and procedures. Analysis indicates WCB compliance with this policy. (Executive POL-102).
- Approved policies:
  - POL-76 Responsibilities of Recovering Workers (POL-76), under the revised title Worker Role in Recovery and Return to Work.
  - POL-165, Employer Role in Worker Recovery and Return to Work as amended and acknowledgement of non-substantive changes to the policy, Return to Work (POL-93).

**Please note amended policy and act are available on the Workers Compensation Board’s website under “WCB Information: Policy & Legislation”.**

- Established the next Board of Directors’ regular meeting date for May 12<sup>th</sup>, 2022.