

POLICY NUMBER: POL-90

Chapter:
CLAIMS

Subject:
TIME FRAME LIMITATIONS FOR CLAIMS FILING AND INVOICING

Effective Date:
June 27, 2002

Last Updated On:
April 24, 2008

REFERENCE:

Workers Compensation Act, R. S. P. E. I. 1988, Cap. W-7.1, Section(s) 17, 18, 59.
Workers Compensation Board Policy POL-64, Health Care Providers.

DEFINITION:

In this policy:

1. “Health Care Provider” means both medical practitioners and other practitioners.
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POLICY:

1. A worker must submit a Worker’s Report (Form 6) within six (6) months of the date of the work-related accident.
 2. A Worker’s Report (Form 6) that is not received by the Workers Compensation Board within six (6) months of the date of the work-related accident will not be accepted for adjudication.
 3. Employers are required to submit an Employer’s Report of Accident (Form 7) to the Workers Compensation Board related to any accident or any allegation of an accident, within three (3) days of becoming aware of the accident or allegation. Should the employer fail to submit the required form within three (3) days, the Workers Compensation Board may adjudicate the claim based on the information on the file.
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4. Should the employer neglect to submit a claim within the required time frame, the Workers Compensation Board may levy a penalty against the employer at a rate of \$100 for each day the information is not received, up to a total fine of \$1000 per claim.
 5. Health care providers and service providers are expected to submit objective evidence concerning their treatment of a worker to the Workers Compensation Board in a form acceptable to the Workers Compensation Board. Invoices from health care providers and service providers must be submitted within six (6) months of the date of treatment or service provided in order to be considered for payment.
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HISTORY:

April 24, 2008 - The policy was updated as a result of the 60 month policy review process.

June 27, 2002 - Replaces Policy and Practice “Medical Aid Costs - Delayed Claims” dated November 15, 1994.

Board of Directors Approval Date: June 27, 2002