

## Occupational Health & Safety Events

### Employer Strategies for Young Workers

As an employer, you are aware of your obligation to protect the health and safety of your workers. If those workers include youth, it can be extra challenging to fulfill that obligation. This session offers support to employers and supervisors with youth in their midst, and includes ideas for training and supervision, successful strategies for communicating with youth, and youth resources available to PEI employers. (2 hours)

**Charlottetown: Jan 25, 2018 (10 am)**  
**Summerside: Nov 16, 2017 (10 am)**

### Incident Investigation

This seminar will help guide those who are involved in investigations of workplace incidents and injuries. Participants will receive instruction on the common steps used during a workplace investigation. Given a written scenario, participants will identify contributing factors and make recommendations to help prevent a similar incident. (2 hours)

**Charlottetown: Nov 1, 2017 (10 am)**  
**Summerside: Nov 9, 2017 (10 am)**

### Due Diligence for Managers and Supervisors

This seminar presents a thought-provoking video to demonstrate the importance of giving workers adequate training and supervision, followed by group discussion and real cases. Participants will learn about their safety responsibilities and discuss ways to exercise due diligence on the job. For owners, directors, managers and supervisors. (1/2 day seminar)

**Charlottetown: Oct 18, 2017 (9 am)**  
**Summerside: Oct 19, 2017 (1 pm)**

### Workplace Inspections

This session will introduce the components of effective workplace inspections. Inspections are a planned comprehensive walk through of an entire area of the workplace. The goal is to identify potential hazards in a given scenario and be proactive in order to prevent incidents. What to look for and what to do when a hazard is identified will be reviewed and discussed. (2 hrs)

**Charlottetown: Sep 28, 2017 (10 am)**  
**Summerside: Sep 27, 2017 (10 am)**

### Safety Committee Basics

Is your safety committee just getting started? Has it been running for a while but losing its way? Whether you are a new or seasoned committee member, this seminar will address a committee's intended purpose and responsibilities under the PEI Occupational Health and Safety Act. Topics covered will include committee duties, meetings, record maintenance, rules of procedure, making recommendations, and measuring successes. Intended for safety committee members. (1/2 day)

**Charlottetown: Nov 15, 2017 (9 am)**  
**Summerside: Nov 30, 2017 (1 pm)**

### Hazard & Risk Assessment

The *Occupational Health and Safety Act* requires the employer to inform their workers and supervisors of the hazards at each workplace, and workers have the right to know how to be protected from those hazards. Participants will receive instruction on the steps and goals of hazard and risk assessment and will practice documenting assessments through a given scenario. (2 hours)

**Charlottetown: Dec 12, 2017 (10 am)**  
**Summerside: Dec 14, 2017 (1 pm)**

### Speak Up for Workplace Safety

This seminar is intended to motivate workers and employers to challenge the silence that can lead to unsafe practices and conditions. Talking to the boss or a co-worker about safety can be difficult. This session will help participants understand why there is often a culture of silence in the workplace and learn ways to overcome it, and will demonstrate one communication technique to bring safety issues to the forefront. (2 hours)

**Charlottetown: Jan 18, 2018 (10 am)**  
**Summerside: Jan 17, 2018 (10 am)**

To register for these OH&S Sessions, please call the OH&S Division of the Workers Compensation Board at  
902-368-5697  
Or toll free  
1-800-237-5049

**ALL WORKSHOPS ARE  
FREE OF CHARGE**

## Workplace Services Workshop

### Return to Work

Return to work (RTW) programs benefit both the employer and the injured or ill worker. This workshop will assist you in establishing an effective RTW program; understanding your obligations to accommodate an injured or ill worker; and help minimize employer costs through an effective RTW program, thereby promoting a safe, accessible and healthy workplace. (2 hours)

**Charlottetown:** Oct 18, 2017 (1 pm)  
Dec 13, 2017 (10 am)

**Summerside:** Sep 20, 2017 (10 am)  
Nov 22, 2017 (10 am)

To register for this RTW Workshop, please call the Workplace Services Division of the Workers Compensation Board at 902-368-6356  
Or toll free  
1-800-237-5049

## Fall Health Conference

The 2017 Clinical Day in Occupational Medicine and Work Disability Prevention features workshops on a wide range of health topics, as well as a comprehensive trade show of products and services from the region's health community.

For more information about this conference, please contact the Conference Administrator at the Workers Compensation Board at 902-620-3801.

To Register online for the conference, visit  
[wcb.pe.ca/healthconference](http://wcb.pe.ca/healthconference)

### Dates & Locations at a Glance:

#### Summerside:

**Sep 20, 2017 (10 am - 12 noon)**  
*Return to Work*

**Sep 27, 2017 (10 am-12 noon)**  
*Workplace Inspections*

**Oct 19, 2017 (1-4 pm)**  
*Due Diligence for Managers & Supervisors*

**Nov 9, 2017 (10 am – 12 noon)**  
*Incident Investigation*

**Nov 16, 2017 (10 am – 12 noon)**  
*Strategies for Keeping Young Workers Safe*

**Nov 22, 2017 (10 am - 12 noon)**  
*Return to Work*

**Nov 30, 2017 (1-4 pm)**  
*Safety Committee Basics*

**Dec 14, 2017 (1 -3 pm)**  
*Hazard & Risk Assessment*

**Jan 17, 2018 (10 am - 12 noon)**  
*Speak Up for Workplace Safety*

#### Charlottetown:

**Sep 28, 2017 (10 am – 12 noon)**  
*Workplace Inspections*

**Oct 18, 2017**  
*Due Diligence (9 am – 12 noon)*  
*Return to Work (1-3 pm)*

**Oct 26, 2017 (7:30 am – 4:15 pm)**  
*Fall Health Conference (see left ←)*

**Nov 1, 2017 (10 am – 12 noon)**  
*Incident Investigation*

**Nov 15, 2017 (9 am – 12 noon)**  
*Safety Committee Basics*

**Dec 12, 2017 (10 am – 12 noon)**  
*Hazard & Risk Assessment*

**Dec 13, 2017 (1-3 pm)**  
*Return to Work*

**Jan 18, 2018 (10 am – 12 noon)**  
*Speak Up for Workplace Safety*

**Jan 25, 2018 (10 am – 12 noon)**  
*Strategies for Keeping Young Workers Safe*



## WCB EVENT CALENDAR Fall 2017

**COME AND GET KNOWLEDGE,  
MEET THE COMMUNITY AND  
CHALLENGE YOURSELF TO  
MAKE YOUR WORKPLACE  
SAFER!**

**Call or E-mail to Register, Seats  
are Limited!**

Occupational Health & Safety Division  
Local: 902-368-5697 (OHS  
Workshops)  
Email: [tamacgregor@wcb.pe.ca](mailto:tamacgregor@wcb.pe.ca)

Workplace Services Division  
Local: 902-368-6356 (Return to Work  
Workshops)  
Email: [kheydens@wcb.pe.ca](mailto:kheydens@wcb.pe.ca)

WCB Toll Free: 1-800-237-5049